



राष्ट्रीय प्रौद्योगिकी संस्थान राउरकेला
National Institute of Technology Rourkela

No. NITR/RG/2024/M/0496

Date: 09.07.2024

CIRCULAR

This is for the information of all newly joined faculty members that the Institute has a minimum number of Guest Rooms in the Guest House. Therefore, providing accommodation in the Guest House for long periods is not feasible. It has been decided that accommodation will be provided in the Guest House on a sharing basis for the initial period of joining the Institute to find suitable accommodation with the following terms & conditions:

1. The newly joined faculty members are allowed five days of free accommodation in the Guest House on a sharing basis, subject to availability. However, the individuals shall pay the food bills directly to the caterer.
2. After completion of no. of allowed days, they are requested to vacate the room voluntarily.
3. In critical circumstances, one may be allowed to extend their stay in the Guest House by the Dean (FW) on the written request of the faculty concerned and duly recommended by the HOD on a payment basis as per the stipulated tariff.

This is issued with the approval of the competent authority.


REGISTRAR

9/7/2024

Copy to:

- 1) Dean (FW).
- 2) All newly joined faculty members through concerned HOD.
- 3) PIC/Manager (Guest House) – for information and necessary action.
- 4) AR (ES-I/ES-II) – for information and necessary action.
- 5) PS to the Director/Registrar's Office.